

Yang Dipertua:
Sr Abdul Razak bin Yusak

Pendaftar:
Sumarni Binti A. Rahman



Laman Sesawang: www.lppeh.gov.my

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Telefon : 03-2288 8815
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NOTIFICATION 16/2023

DATE : 19 APRIL 2023

TO : ALL REGISTERED VALUERS, APPRAISERS, ESTATE AGENTS AND
PROPERTY MANAGERS

Dear Sir/Madam

LETTERHEAD

Reference is made to the Board's Circular 4/96 dated 12 March 1996 and Circular 14/21 dated 13 December 2021 as attached.

Kindly be informed that the mentioned Circulars **REMAINS UNCHANGED.**

Please be guided accordingly.

Yours faithfully


SUMARNI BINTI A. RAHMAN

Registrar
LEMBAGA PENILAI, PENTAKSIR, EJEN HARTA TANAH DAN
PENGURUS HARTA
SAR/sf

Yang Di-Pertua:
Dato' Muhammad Nawawi Hj. Mohd Arshad
D.I.M.P., JMN., K.M.N.

Pendaftar:
R. Mahaletchumi



Pegawai Perkhidmatan:
Telefon: 03-2937839
Fax: 03-2931808

CIRCULAR 4/96

TO : ALL REGISTERED VALUERS, APPRAISERS AND ESTATE AGENTS
DATE : 12 MARCH, 1996.

Dear Sir/Madam,

RULE 121 - LETTERHEADS

Rule 121 states that a registered valuer, appraiser or estate agent may print his name and designation and those of his Directors and Partners of the firm, the address, telephone number, telex number and the telegram abbreviation of his firm and of approved associates and logo approved by the Board on the letterheads he uses.

On this rule the Board wishes to expand as follows :-

The Rule specifies particulars which may be included in the letterhead and anything not mentioned is thus excluded. This would also mean that persons who are not registered with the Board cannot have their names on the letterhead. For valuers firms, a registered estate agent who is not a valuer is thus also not permitted to have the name on the letterhead.

All registered persons are to ensure that their letterheads comply with the above Rule within six (6) calendar months from 15 March 1996.

Yours faithfully,
LEMBAGA PENILAI, PENTAKSIR DAN
EJEN HARTATANAH MALAYSIA

R/MAHALETCHUMI
Registrar

C/CIR4/RM/sw

Yang Di-Pertua:

Dato' Sr Haji A'zmi bin Abdul Latif D.S.PN

Pendaftar:

Sumarni Binti A. Rahman



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CIRCULAR 14/21

DATE : 13 DECEMBER 2021

TO : ALL REGISTERED VALUERS, APPRAISERS, ESTATE AGENTS AND PROPERTY MANAGERS

Dear Sir/Madam

LETTERHEAD

The Board's Circular 4/96 dated 12 March 1996 refers.

Kindly be informed that you are required to include the following contents in your letterhead:-

- Name of Firm
- Firm Registration Number (Given by the Board)
- Address
- Telephone, Fax Numbers and Electronic Mail Address of the registered firm
- Board's LP Logo (Can either be placed at the header or footer of the Letterhead)
- Name, Designation of Directors, partners of the registered firm and Registered individual license **(Optional)**

A sample of the letterhead is attached herewith, for your easy reference.

All registered persons are to ensure that their letterheads comply with the above requirement. You are given a grace period until the **renewal for 2023** to revise your letterhead accordingly. All new firm registration applications are to abide with this new requirement with immediate effect.

Please be guided accordingly. Thank you.

Yours faithfully

SUMARNI BINTI A. RAHMAN

Registrar

LEMBAGA PENILAI, PENTAKSIR, EJEN HARTA TANAH DAN

PENGURUS HARTA

SAR/ad

FIRM'S NAME



Firm's Registration No.
(Header or Footer)

Address:

Phone No:

Fax No.

Email Address:

*Name, Designation of directors and
partners of the Registered Firm*

Registered Individual License No.

} (Optional)

SPECIMEN OF THE LETTERHEAD TO BE FOLLOWED