

Yang Di-Pertua:
Datuk Hj. Sahari bin Hj Mahadi
D.M.S.M., J.M.N., K.M.N., A.M.N.

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CIRCULAR 12/98

To : ALL REGISTERED VALUERS, APPRAISERS, ESTATE AGENTS,
PROBATIONARY VALUERS AND PROBATIONARY ESTATE AGENTS

Date : 11 July 1998

Dear Sir / Madam

USE OF THE DESIGNATION "MANAGER"

Further to the Board's Circular 11/98 dated 23 March 1998 the Board would like to elaborate as follows :-

The underlying reason for not permitting the usage of the designation "Manager" to non-registered persons in estate agency firms is to ensure that the practice of estate agency is conducted by duly registered persons. The registered estate agent is responsible for all actions of the estate agency firm and the registered estate agent cannot claim that he or she is unaware of actions taken by those under his or her employ, including negotiators.

Thus the Board does not permit persons who work under the direction of registered estate agents and who are directly involved in assisting the registered estate agent in the day to day practice of estate agency to be designated as manager unless such persons are themselves registered estate agents.

However the Board does not object to persons in a firm who are not involved directly in the day to day practice of estate agency from being called managers. For example persons in a firm who undertake accounting work or training work or office management may be designated as Accounts Manager or Training Manager or Office Manager as the case may be.

Yours faithfully
LEMBAGA PENILAI, PENTAKSIR DAN
EJEN HARTATANAH MALAYSIA

R. MAHALETCHUMI
Registrar

C/CIRCULAR/RM/sw