Yang Di-Pertua:

Dato' Sr Haji A'zmi bin Abdul Latif D.S.P.N

Pendaftar: Sumarni Binti A. Rahman



Home Page: www.lppeh.gov.my

Pegawai Perkhidmatan

Telefon: 03-2288 8815 03-2288 8816

03-2288 8817 Hunting : 03-2287 6666 Fax : 03-2288 8819

CIRCULAR 14/21

DATE

:

13 DECEMBER 2021

TO

. . .

ALL REGISTERED VALUERS, APPRAISERS, ESTATE AGENTS AND

PROPERTY MANAGERS

Dear Sir/Madam

LETTERHEAD

The Board's Circular 4/96 dated 12 March 1996 refers.

Kindly be informed that you are required to include the following contents in your letterhead:-

- Name of Firm
- Firm Registration Number (Given by the Board)
- Address
- Telephone, Fax Numbers and Electronic Mail Address of the registered firm
- Board's LP Logo (Can either be placed at the header or footer of the Letterhead)
- Name, Designation of Directors, partners of the registered firm and Registered individual license (Optional)

A sample of the letterhead is attached herewith, for your easy reference.

All registered persons are to ensure that their letterheads comply with the above requirement. You are given a grace period until the <u>renewal for 2023</u> to revise your letterhead accordingly. All new firm registration applications are to abide with this new requirement with immediate effect.

Please be guided accordingly. Thank you.

Yours faithfully

SUMA MI BINTI A. RAHMAN

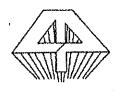
Registrar

LEMBAGA PENILAI, PENTAKSIR, EJEN HARTA TANAH DAN

PENGURUS HARTA

SAR/ad

FIRM'S NAME



Firm's Registration No. (Header or Footer)

Address:
Phone No:
Fax No.
Email Address:
Name, Designation of directors and partners of the Registered Firm
Registered Individual License No.

(Optional)

SPECIMEN OF THE LETTERNEAD TO BE FOILLOWED