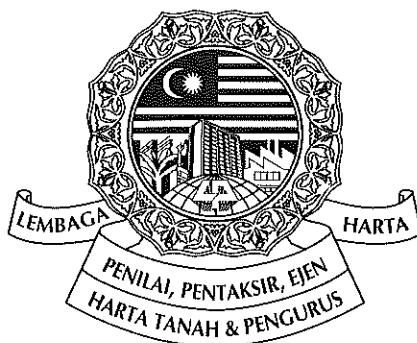


Yang Di-Pertua:
Sr. Haji A'zmi bin Abdul Latif

Pendaftar:
R. Mahaletchumi



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Date : 1 October 2020

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**ALL REGISTERED
VALUERS, ESTATE AGENTS
PROBATIONARY VALUERS / ESTATE AGENTS
PROPERTY MANAGERS AND
REGISTERED FIRMS**

Dear Sir/Madam

ONLINE PAYMENT (BIS PORTAL) FOR RENEWAL 2021

This serves to remind you that your Authority to Practice under section 16(2) **expires on 31st December 2020** and shall thereafter be renewable upon payment of the prescribed fees as follows:

Category	Type	Fees	Document Requirement
Individual	a. Valuers b. Estate Agents c. Property Managers	RM 200.00 RM 200.00 Waived	- FORM D - CPD certificates - Photograph (REA) - Bankruptcy declaration
	Penalty (on or after 1 April 2021)	RM400.00	
Probationary	a. Valuers b. Estate Agents	RM 50.00 RM 50.00	- FORM D1 - Photograph (PEA) - Bankruptcy declaration
	Firms	a. Sole-proprietor - branch b. Partnership - branch c. Sdn Bhd - branch	
	For Property Management Firms	Waived	- FORM P - Professional Indemnity Insurance certificate - Audited client's accounts or Rules 59

All Registered Valuers, Estate Agents, Probationary Valuers, Probationary Estate Agents and Firms are now required to apply online at the **LPEPH BIS Online Portal** enclosing all supporting documents and payment, so that the Board may do the needful failing which the following shall apply:

- (A) Please note that there shall be removed from the Register the name and particulars of any registered Valuer, Appraiser and Estate Agent who has failed to renew his/her Authority to Practice within three (3) months of the expiry thereof or has failed to comply with any of the conditions of renewal.

Section 25 (1) (d)

- (B) Any person whose name has been removed from the Register under paragraphs (a), (c), (d) of subsection (1) of section 25 may be reinstated as soon as he/she has applied to be reinstated and upon payment of such fees, arrears and charges and upon satisfying such other conditions, as may be prescribed by the Board.

Section 25 (1) (d)

- (C) Please note that there shall be removed from the Register of Firms the name and particulars of any registered firm which has contravened or failed to comply with any of the terms or conditions of its registration.

Section 25 (3)(b)

Please be advised that no manual application shall be accepted for the renewal of your authority to practice for the year 2021 except for appraisers. For property managers' (individual and firm) renewal, the Board will notify you in due course. Any enquiries from property managers' please email to pmreg@lppph.gov.my

Login Instruction:

1. Please visit <http://bis.lppph.gov.my> to verify or forgot password and active your login. Complete instruction on login and user manual available at the LPEPH BIS Online Portal.
2. Once verified temporary password will be send to your registered email address. If your email address is not valid or you would like to change the email address, please email us the official request to: bis-support@lppph.gov.my
3. Different log in and password for firms and members to renew your Authority to Practice. Any enquiries or difficulties faced when login in kindly email to bis-support@lppph.gov.my for assistance.

Yours faithfully



MAHALETCHUMI
Registrar
LEMBAGA PENILAI, PENTAKSIR, EJEN HARTA TANAH
DAN PENGURUS HARTA

RM/fz