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Datuk Abd Hamid Bin Abu Bakar

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## **CIRCULAR 5/2014**

**To : ALL REGISTERED VALUERS/APPRAISERS/ESTATE AGENTS/  
PROBATIONARY VALUERS/PROBATIONARY ESTATE AGENTS**

**Date : 29 May 2014**

Dear Sir/Madam

### **APPLICATION TO INCREASE THE NUMBER OF NEGOTIATORS**

The Board has received numerous representations from Registrants to consider increasing the number of negotiators per estate agent and after considering their request it has decided **to increase the number of negotiators from 20 to 30 per registered estate agent subject to application and approval by the Board.**

An application for additional negotiators shall adhere to the following criteria:-

- a) The supervising estate agent shall already have in his employ 20 negotiators at the time of the application;
- b) The supervising estate agent shall not have on record any disciplinary actions which the Board considers serious during the five years immediately preceding the date of his application; and
- c) The application shall be made via the estate agency firm.

Notwithstanding the aforesaid, the Board may reject any application if it is satisfied that there is sufficient cause and reason for such rejection.

All Registrants who wish to apply for the additional negotiators for their firms are requested to complete the form attached herewith and forward same to the Board for its consideration.

Yours faithfully,

**R. MAHALETCHUMI**

**Registrar**

LEMBAGA PENILAI PENTAKSIR DAN EJEN

HARTATANAH MALAYSIA

C/CIRCULAR/RM/ad



# APPLICATION FOR MORE THAN 20 NEGOTIATORS

FORM N2

## PART A: REGISTERED FIRM INFORMATION

FIRM NAME		REG. NO.:	
CORRESPONDENCE ADDRESS			
POSTCODE	CITY	STATE	
EMAIL	TEL	FAX	
HISTORY OF OFFENCES COMMITTED IN THE PAST 5 YEARS (if any)			
.....			
.....			
.....			

NOTE: If your firm/branch has more than one (1) Registered Estate Agent, please complete the Appendix form with the latest list of registered estate agents attached with the firm/branch.

## PART B: REGISTRANT INFORMATION

NAME		REG. NO.:	
CORRESPONDENCE ADDRESS			
POSTCODE	CITY	STATE	
EMAIL	H/P NO.	OFFICE NO.	
NO. OF NEGOTIATOR UNDER SUPERVISION:		DATE REGISTERED WITH BOARD:	

## PART C: DECLARATION

I/We jointly and collectively hereby declare that the information provided herein is true and accurate.

### REGISTRANT

Name:  
E Number:  
Date:

### REGISTERED FIRM

Name:  
Designation:  
Registration No.:  
Date:

### COMPANY STAMP

For office use only

### RECORD VERIFICATION

- Total number of complaints received (CIC Case) for the past five (5) years:
- Total amount of fines imposed by the Board for past five (5) years:
- Remarks (if any): .....
- .....
- .....
- .....

Checked & verified by: (Name) .....  
(Date) .....

### APPLICATION STATUS

APPROVE	REJECT
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Remarks (if any): .....

Approved by: (Name) .....  
(Date) .....

Updated by: (Name) .....  
(Date) .....

**NAME OF REGISTERED FIRM:** \_\_\_\_\_

LIST OF REGISTERED ESTATE AGENT ATTACHED WITH FIRM				
E NUMBER	FULL NAME	NO. OF NEGOTIATOR	BRANCH LOCATION	BRANCH REG. NUMBER (if applicable)

*I/We jointly and collectively hereby declare that the information provided herein is true and accurate.*

.....  
**REGISTRANT**  
Name:  
E Number:  
Date:

.....  
**REGISTERED FIRM**  
Name:  
Designation:  
Registration No.:  
Date:

.....  
**COMPANY STAMP**